

President's Cabinet

McKinley Williams

Notes

January 26, 2007

President's Cabinet Notes
Friday, January 26, 2007
9:00 to 12:00 noon (please note change in beginning time)

Present: Terence Elliott, Derasha Hudson, Carol Maga, Mariles Magalong, Mercy Pono, McKinley Williams

Item	Outcome
1. Program Review Validations from Spring 2006 - Biosci/Biotech Business Computer Science Emergency Medical Technician Engineering Speech Transfer Center Articulation Communications & Advancement Office	Everyone was not prepared to review these validations so it was decided the Cabinet would review them at the next scheduled meeting on Friday, February 23, 2007 at 10:30 a.m. The departments were assigned as indicated below: Biotech - Carol Maga Business - Carol Maga Computer Science - Mercy Pono Emergency Med. Tech - McKinley Williams Engineering - Mariles Magalong Speech - Mercy Pono Transfer Center - Raja Hudson Articulation - Terence Elliott Comm. & Advancement - Mariles Magalong
2. College Council Agenda	There were a few changes to the drafted agenda. 1. Call to Order CONSENT AGENDA - ACTION ITEMS 2. Approval of Agenda 3. Approval of Minutes from December 13, 2006 ACTION ITEMS REMOVED FROM CONSENT AGENDA NONCONSENT AGENDA - ACTION ITEMS 4. Budget Update - Mariles Magalong 5. Report and Final Selection from FFE Committee (Guest Kent Knight from Dovetail) - Constituency Vote 6. Energy Management Report - Vote Results from Constituencies 7. Remodel and Other Measure A Activities - Carol Maga INFORMATION/DISCUSSION 8. Technology Plan - James Eyestone 9. Update on Accreditation Self-Study - Carol Maga 10. Review of Governance Structure 11. Reports from Constituency Groups 12. Adjournment Mack announced that Carol Barrick was leaving to take a Director position with Peace Corp. and will be working in Nicaragua. She will be back at CCC the week of Feb. 19th. Carlos Murillo will be taking her place, as Chair of College

	<p>Council and Ken Blustajn will be filling in as the 5th management representative on that committee. Mack will send out a notice to everyone informing them to look at the furniture downstairs so we can make a final selection and remove this item from the College Council agenda.</p>
<p>3. Accreditation - Standard IV A. Review</p>	<p>Mack distributed his uncompleted draft for our self-study. He asked for the Cabinet to review it and send him any edits. The Cabinet thanked Mack for his foresight and work on Accreditation Standard IV.</p>
<p>Other</p>	<p>Constituency Reports - Terence said they have had one meeting thus far. Dionne Perez is now the FSCC representative and Fritz Pointer will continue to serve as the Vice President of the Faculty Senate. Both of the senate presidents from DVC and LMC will be leaving after their term at the end of this semester. Some of the topics discussed at their meeting were compressed calendar, repetition of courses, academic freedom, part-time hiring rights, and classroom management. The FSCC also talked about a district-wide curriculum committee. There will also be Brown Act training for everyone on the FSCC. Terence asked about the College Instruction Committee being a Brown Act meeting as CCC is the only campus that does not treat it as one. Mack said our lawyer's told it was not. Carol will look into this issue. Terence said he is going to maintain the Classroom Teaching Methods as a regular agenda item. Mack suggested making use of some of our own faculty who have had extensive training on excellent teaching methods. Terence continued his report stating they are still looking for a representative to the Council of Chairs from the Senate and they are recommending Vern Cromartie. Carol mentioned the United Faculty is in the process of working on an on-line evaluation process. There was some discussion about the summer schedule and Carol will meet with Terence on the plans for the summer schedule.</p> <p>Raja said they had their first meeting and has welcomed two new senators who will replace Carlos and Ruby. They now have six senators. They have also revamped their intake process for new senators. Jennifer and Raja will meet with the new senators after 30 days to see if they would like to continue their term. The ASU has several ideas for Coffee Talks. They are planning to have women in non-traditional careers come and speak in March in honor of Women's History Month. They are gearing up for the Hip Hop Summit on February 7th in the Knox Center from 6:00 to 8:00 p.m. They are planning seminars for the first-year experience with campus tours and showcasing the skills center and math lab as resources for success. There will be a seminar for student athletes. The ASU store is doing well and there will be a suggestion box for a name for the store. "Comets Corner" was suggested. The store still serves mainly breakfast and microwave items. The ASU is also planning a retreat with teambuilding exercises and workshops to review parliamentary rules. Raja mentioned there</p>

	<p>were two committees where ASU reps attended and turned out there were no meetings. Mack will write committee chairs to ensure our campus committee list is accurate.</p> <p>Carol mentioned the cafeteria will be reopened in the Fall. Raja said she will poll the students to find out their choice of food for future vendors in the cafeteria.</p> <p>Mack reported that management has met with the district facilities employees and architects to discuss the viability of our buildings concerning seismic issues. We may receive 40 million dollars from the State for retrofitting our buildings to meet seismic standards but in order to receive the money, we need to submit one comprehensive report. Perkins and Will, our campus architect, is now addressing each buildings to see if the cost to retrofit is no more than 50% of a new replacement building. We are limited in terms of where to build on campus. The architects will also look at the viability of building on the playing fields if need be. The facilities meetings will be on-going throughout the semester and anyone is welcome to attend. Mack continued to report that management will be meeting with the biosci and chemistry faculty and with the Art Department to inform them that the timeline for their remodels will be slowed down until such we can determine if their buildings will be a part of the \$40 million dollar retrofit.</p>
	<p>It was decided by all constituencies they would all partake and help with the All College Appreciation Luncheon scheduled for Friday, April 27th at 1:00 p.m. Each constituency may try to hold other small events throughout the semester, but the luncheon will be the main focus for this academic year.</p> <p>Terence announced the African American Celebration in the Knox Center on February 16th from 6:00 to 8:00 p.m. Everyone is encouraged to attend.</p>

Meeting adjourned at 10:47 a.m.

Respectfully submitted,

Melody Hanson
Senior Executive Assistant to the President